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| --- |
| Please fill in correctly and legibly Student No.: |
| **General Information** |
| **Note:** (Enter name exactly as it appears on ID or Passport) First Name Middle Name Surname |
| ID or PP No. |  | Birth Date |  |
| Gender | □ Female □ Male  | Nationality |  | Home Language |  |
| Cell Phone |  | E-mail |  |
| Next of Kin |  | Cell Phone |  |
| **Course Information** |
| **Pastel Partner** |  | **(Pastel accounting(Fundamentals of Bookkeeping & Pastel Partner)**  |
| **Pastel Payroll** |  | **(Basic & Advance Product training, -Tax, Administration and problem solving)** |
| Course Time | □ 8:00 – 9:40 | □ 10:00 – 11:40 | □ 14:00 – 15:40 |
| **General Entry Requirements:**1. Testimonial letter from local social worker, **2.)** Copy of ID or Passport with valid Visa, **3.)** CV, **4.)** Copy of School Certificate, **5.)** Sign Code of Conduct(2nd Page)

**Note:** No application will be accepted without the above documents attached. |
| **Additional Requirements:*** MOS (Microsoft Office Specialist) Certification for Excel or equivalent
* Or a pass in Computer Studies at Matriculation level
* And a Business Studies, Accounting or Book-keeping at Matriculation level
 |
| **Address** |
| Street No.& Name |  | Town |  |
| Municipality |  | Postal Code |  |
| **School & Work History** |
| Last School Attended |  | Town |  |
| Highest Grade Completed |  | Postal Code |  |
| Subject Passed |  |
| Name & Place of last Company worked |  | Position Held |  |
| Reason of leaving |  | Contact Person & Tel No. |  |