



**Nan Hua Academy**

# Funding Proposal for Pastel<sup>®</sup> Accounting Training Centre at Nan Hua Academy

## ABOUT : NAN HUA ACADEMY

Buddha's Light International Association (BLIA) is a Non-Profit Organization, Reg. No 1998/0233 10/08 (Sec. 21), PBO No: 930030468. BLIA South Africa established **Nan Hua Academy** in June 2010, in order to provide quality skills-training free of charge to the underprivileged communities around Kungwini Local Municipality.

**Nan Hua Academy** renders services to the children, youth, adults, senior citizens, orphans, disadvantaged and needy. Most local community members are frustrated about life in general since they cannot easily find a job and realize their dreams, resulting in the feelings of hopelessness and disempowerment. That's when BLIA comes to help, to assist these communities as much as possible. **Nan Hua Academy** renders services to the communities around Gauteng, Mpumalanga and Limpopo provinces, though we are available wherever we are needed, to be one of the solutions to skill shortages and basic needs.

## VISION

To be a frontier in provision of free skills-training, social assistance and emotional support for the self-reliance, self-esteem and well-being, through promotion of love, compassion and respect for all.



## MISSION STATEMENT

- To provide quality skills training to all who are in need;
- To foster talent through education;
- To benefit society through fighting unemployment, skills shortage and poverty;
- To support and encourage under-privileged youth to take ownership of their own life.

## OBJECTIVES

- To help others build confidence & hope, to ensure that the community who are willing to further their studies through skills training are being supported, encouraged, and provided with all necessary tools & tuition;
- To help identify the beneficiary communities, to assess and address their needs in a holistic manner;
- To ensure that information & training is made available to all.
- To negotiate with the school or community centres, in order to establish skills training centres for the community and learners to attend in their locality.

## BENEFICIARIES

Nan Hua Academy continue to ensure that all age groups in the community are served, including children, teenagers and young adults (which receive the biggest portion of our assistance programmes).



## OUR PATRONS

**Nan Hua Academy** has a very good working relationship with various stakeholders in and around the Kungwini District, for example, government, NGOs (Non-Government Organizations), NPOs (Non-Profit Organizations), HBOs, as well as the community at large. Our positive reputation has earned us recognition from all walks of life like local government and the political leadership, in addition to trust from the larger community. We proudly continue to ensure our services are unique and serve the grassroots level of the targeted community.

Our patrons include the following organizations and people :

**Microsoft®**

**Microsoft® South Africa**

Reza Bardien, Education Leader  
Telephone : + 27 11  
Email : [rbardien@microsoft.com](mailto:rbardien@microsoft.com)

 **Softline PASTEL®**

**Softline® Pastel®**

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**mict seta**

Committed to skills development in the Media, Advertising and ICT sector

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## NAN HUA ACADEMY PASTEL® ACCOUNTING TRAINING CENTRE

**Nan Hua Academy** is seeking funding from all concerned people, general public and corporations, to expand our existing computer training centre to offer a free Pastel® Practitioner Course.

Since June 2010 we have been offering a range of free Microsoft® IT Academy Computer Courses. These Courses began with only 48 learners, and we are now proud to announce that to-date more than 300 learners have completed these Courses, the following numbers obtained International Certification:

- MOS                      138
- MTA                        25
- MCITPS                  12

Many of our graduates already found a paid job in related fields, which helped them to improve the quality of their lives and increase their self-esteem.

From our experience and research much of the unemployment experienced in South Africa is due to a serious lack of skills – including computer literacy, especially basic accounting skills – so, we decided

that it is time for us to expand our teaching activities further, by offering Pastel® Accounting Courses. Ultimately this will better equip our beneficiaries with competitive skills, and enhance their chances of success in their job-seeking efforts.

With the introduction of Pastel® Accounting Courses at **Nan Hua Academy** we hope to impart a wider range of professional skills training within the Kungwini Local Municipality, in order to help:

- Reduce the existing shortage of skills;
- Reduce unemployment;
- Restore hope, dignity & self-confidence among the youth.



### Why does business use Pastel accounting program?

- According to SARS all companies should use dedicated accounting software;
- Pastel is the most widely used accounting package in the country and Pastel® Partner complies with the SARS requirement for issuing electronic tax invoices, including the required 128-bit PDF encryption.

### Why should **Nan Hua Academy** expand and start teaching Pastel® accounting?

- At **Nan Hua Academy** we are trying to empower the community to improve their living standards, so teaching Pastel® will help provide employment for the students as it is a sought-after skill in the country



## Q & A: PASTEL® ACCOUNTING TRAINING CENTRE

### What benefit does the Pastel® Accounting Training have for the individual and community?

- A Pastel® training course has the opportunity to make a difference to the community at a much faster rate than other courses due to the lack of Pastel® accounting skills in the country, the students will be able to get employment much faster.
- A Pastel® certification is a globally accepted means of assessing an essential set of abilities.
- When employees are confident using Pastel®, they will deliver a significant return on investment back to their employer.
- A Pastel® certificate is evidence that an employee is competent enough to perform the tasks assigned to him/her.
- Certification shows the determination and ability of an employee to complete a task.
- A Pastel® certification allows employees to apply their skills immediately after completing accreditation training.

### How will the Pastel® course be structured?

- The Pastel® course will consist of the following modules:

#### a. Basic Bookkeeping:

This comprehensive training programme covers the basic bookkeeping terms and concepts, shows how to deal with basic bookkeeping documents and how to use them in a manual accounting system.

#### b. Pastel®'s Certified School's Program:

Pastel® has developed a computer-based training (CBT) course that is fully aligned with the Department of Education's accounting curriculum. It is interactive and follows the National Curriculum Statement (NCS) principles, so that at the end of the course, learners have not only acquired practical skills in accounting but also in using computerised accounting software.

#### c. Pastel® Evolution®

This comprehensive training course will give learner a broad overview on how to use Pastel Evolution software.

### How will the Pastel® course be operated?

#### a. Target Group

- Matriculates who has sat accounting and computer literacy in school
- Graduates of **Nan Hua Academy** who has obtained the MOS international certificate, specific for Microsoft® Office® Excel®.
- All participants should be from disadvantaged families, or orphans, and generally unable to fund their further studies themselves.

#### b. Teaching Material, Assessment and Evaluation of Standards

The centre will use study guides and materials supplied by Pastel® that include the exam voucher number for each student. Each student will have the chance to write the Online Pastel® Practitioner examination when the course is finished, to gain a

highly recognized certificate from Pastel® that will open many doors for the students.

#### c. Class Schedule

**Nan Hua Academy** is planning to offer 2 Pastel® classes a day and continue to offer 2 MOS and A+ Classes, and MTA, MCITPS & SchoolNet Educator Training Courses will open occasionally. All courses will be scheduled as below:

| Time             | 08H00 - 10H00 | 10H00 - 12H00  | 14H00 - 16H00     |
|------------------|---------------|----------------|-------------------|
| <b>Monday</b>    | Pastel MOS    | Comptia A+ MOS | Pastel Comptia A+ |
| <b>Tuesday</b>   | Pastel MOS    | Comptia A+ MOS | Pastel Comptia A+ |
| <b>Wednesday</b> | Pastel MOS    | Comptia A+ MOS | Pastel Comptia A+ |
| <b>Thursday</b>  | Pastel MOS    | Comptia A+ MOS | Pastel Comptia A+ |
| <b>Friday</b>    | Pastel MOS    | Comptia A+ MOS | Pastel Comptia A+ |

#### d. Fees

Each student must pay him/ herself for all training materials and examination & certification fees, at cost, to Pastel®. **Nan Hua Academy** will provide a facilitator and training facilities free of charge.

#### e. Course Duration

The completion of the 3 modules mentioned in paragraph 4 is estimated to be 4 months. The course duration will depend on the progress of the class.

## FUNDRAISING BUDGET : JAN - DEC 2012

We shall modify the existing Nan Hua Academy classrooms at 1492 Nanhua Road, Cultura Park, Bronkhorstspuit, for the running of the Pastel® Training Courses. Please refer to budget breakdown below.

| <b>Start-up Expenses</b>                    |                     |
|---|---------------------|
| 32 x Computers for the classrooms           | R 96 000.00         |
| 2 x Air conditioners & Installation         | R 20 000.00         |
| 2 x Overhead Projectors & Installation      | R 20 000.00         |
| Installation cost (networking)              | R 5 000.00          |
| Classroom Equipment (whiteboard etc.)       | R 3 000.00          |
| Furniture (32 sets of Desks & Chairs)       | R 25 600.00         |
| Security Bars for Classroom Doors & Windows | R 20 000.00         |
| Alarm system                                | R 1 987.88          |
| Initial Study Guides                        | R 5 250.00          |
| <b>TOTA L START-UP COSTS</b>                | <b>R 196 837.88</b> |

| <b>Running Costs</b>            | <b>Monthly</b> | <b>Annual</b>       |
|---------------------------------|----------------|---------------------|
| Salary for course instructor    | R 12 000 x 12  | R 144 000.00        |
| Salary for secretary            | R 3 000 x 12   | R 36 000.00         |
| General repairs and maintenance | R 6 000 x 3    | R 18 000.00         |
| Photocopying machine            | R 500 x 12     | R 6 000.00          |
| Telephone and internet          | R 1 000 x 12   | R 12 000.00         |
| Stationery                      | R 1 000 x 12   | R 12 000.00         |
| Water and electricity           | R 800 x 12     | R 9 600.00          |
| Insurance                       | R 1 000 x 12   | R 12 000.00         |
| Annual licence                  | -              | R 2 560.00          |
| <b>TOTA L RUNNING COSTS</b>     |                | <b>R 252 160.00</b> |

## SUMMARY

It is the Nan Hua Academy's objectives to start a quality-training centre to address the ever-growing needs of South Africans. We believe the launch of the Pastel® Training Course will further enhance our ability to service the greater community thereby creating a better South Africa for all.

We have been highly motivated to start such a course after reviewing the success we have attained from the presentation of the Microsoft® IT Academic Course. The Pastel® Accounting Course will enable students by giving them a competitive edge to get a decent job, as well as sense of security and peace of mind. They will certainly have more hope and be better equipped, thus helping them to attain their goals in life.

We urge and encourage all concerned individuals, general public and corporations, to help us finance this venture. Investing in this project with us means investing in the well-being of all the peoples of South Africa.

## CONTACT DETAILS

Name of Organisation : BLIA (Buddha's Light International Association)  
trading as Nan Hua Academy

Physical Address : 27 Nan Hua Road  
Cultura Park  
Bronkhorstspuit 1020

Postal Address : PO Box 741, Bronkhorstspuit, 1020.

Contacts Person : Andre Gous, Course coordinator & Senior  
Instructor

Cell + 27 74 112 5477  
Tel + 27 13 931 0009  
Fax + 27 13 931 0013  
Email academy@nanhua.co.za

Auditor : Commettre Accountants Inc.  
Contact Kenny Smith  
Tel + 27 12 365 3587  
Fax + 27 12 365 3592  
www.commettre.co.za

Bank Details : Buddha's Light International Association  
First National Bank  
Account Number 62198638474  
Branch Bronkhorstspuit, 270 350  
Swift FIRNZAJJ

## OTHER EDUCATION & CHARITY INITIATIVES

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## CASE STUDY : THE STORY OF TEBOGO MAGOLEGO

I finished my high school in 2001, with lots of hopes to further my studies in the tertiary level as the only way for me to change my life. Results came and I was among those who pass and eligible for a matric certificate. I knew that, my door of opportunities are now open, and is up to me to get enroll and start my tertiary career.

In 2002, I enrolled with the TUT (Technicon University of Tshwane) in Pretoria majoring in Banking. Life is not always what you expected it to be, I dropped out from TUT after the first semester as my parents could no longer afford the fees. My world came into crushing down even further as I found out that I was pregnant and not married. My dreams were shattered in a flush and all expectations fade away.

I sat at home raising my child on my own, as the father of the baby was also unemployed and could not afford anything.

I raised the child my own for about three years while I stayed at home and constantly wondering where my life is going. I tried tirelessly looking for jobs everywhere I could heard off, but got nothing. I sent hundreds of CVs looking for jobs but has no reply.

Then from nowhere I heard about a computer courses offered free of charge in our area, ran and sponsored by the Buddha's Light International Association.

Sitting at home doing nothing is not my life style; hence I applied to it, though I was pessimistic like many of my classmates as this course were not registered with the department. But I enrolled for the course anyway. Graduating after three months of studies I received a Basic Computer certificate and had added something in my resume since high school.

In 2006, through that Certificate I got my first job at Surebank, a bank that specialize in loans, I worked there as a receptionist, for the period of eight months and got another job in N4 highway at the toll route. That was a real job, as payments were better than Surebank, and at least I could say I am working. I used most of my salaries to care for my child as well as do some savings to further my studies. I continue working at the Tollgate until 2008 then I decided I have enough savings to continue my FET. I then joined Damelin, doing banking courses until February 2009. Between 2009 and 2010 I continued to study at Damelin doing a National Certificate in banking services advice.

In 2010, I completed the National Certificate in Management Development and subsequently join Absa Bank as a sales consultant.

I owe my life change story to BLIA and Nan Hua Temple, without them I could have not managed to get a job in N4 toll route which opened up all the opportunities in my life. Thanks so much to the Temple.

