



Code of Conduct

These rules are for the students studying at Nan Hua Academy that must be complied with at all times:

- 1) Students are not allowed to bring their own PCs to NHA, use their own USB Flash Drives or CDs, or connect any other devices to the computer in the classrooms.
- 2) No wearing of revealing clothes and high heel shoes are allowed in the classroom.
- 3) NHA will not provide meals for the students. No eating or drinking is allowed in the classroom. Students are welcome to bring their own food to NHA, provided it is vegetarian and eaten only at the designated dining areas.
- 4) Students must always be on time for the classes.
- 5) If a student is absent for more than 3 days without a valid reason he or she will be dismissed from the class.
- 6) Homework must always be completed and handed in on time.
- 7) All students must show proper respect for all fellow-students and Nan Hua staff and monastics.
- 8) All cell phones must be switched off during class.
- 9) Students must make sure that they don't make noise arriving and leaving for classes, in the hallways and during breaks.
- 10) No smoking is allowed on the premises.
- 11) Each student is responsible for his or her personal belongings (i.e. cell phone, stationary, money etc.).
- 12) Although the students are getting the Course for free, each student is responsible for paying his or her own International Exam fee (International exams are not compulsory).

Nan Hua Academy accepts no responsibility for any damages to the student or his or her property (i.e. due to a loss of property, accidents, etc) unless caused by a gross negligence of NHA.

I have read the Nan Hua Academy Code of Conduct and agree to adhere to it at all times

	Date
Student Signature	
	Date
Guardian Signature	