



Nan Hua Academy

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Code of Conduct

These rules are for the students studying at Nan Hua Academy that must be complied with all the time:

- 1) Students are not allowed to bring their own PCs to NHA, use their own USB Flash Drives or CD's, or connect any other devices to the computers in the classrooms.
- 2) No wearing of high heel shoes is allowed in the classroom.
- 3) NHA is not going to provide meals for the students. No eating or drinking is allowed in the classroom. Students are welcome to bring their own food to NHA, providing it is vegetarian and eaten only in the designated areas.
- 4) Student must always be on time for the classes.
- 5) If a student is more that 3 days absent without a valid reason he/ she will be dismissed from the class.
- 6) Homework must always be done and handed in on time.
- 7) All students must show proper respect for all fellow-students and Nanhua staff & monastics.
- 8) All cellphones must be switched off during class.
- 9) Students must make sure that they don't make too much noise leaving or arriving for class, in the hall, during breaks...
- 10) No smoking is allowed on the premises.
- 11) Each student is responsible for his/her personal belongings (e.g. cellphones, stationary, money...).
- 12) Although the students are getting the Course and the Instructions for free, each student is responsible for paying his/her own exam fee of R200.00 per exam (International Exams are not compulsory).

Nan Hua Academy accepts no responsibility for any damages to the student or his/her property (e.g. due to a loss of property, accidents, etc) unless caused by a gross negligence of NHA.

Student Signature

Date

Guardian Signature

Date